



Premise:

There are consistent whole school routines which are part of every school day. Routines and consistency set students up for success. By explicitly teaching, practising, prompting and acknowledging achievement of these routines, students will be set up for success. There is no guessing at Woogaroo Creek State School.

Routine	When is this routine	What is the routine?	Metalanguage for the routine
Attention Grabber: Castanet Clicks	Any time an adult wants the attention of students in all areas of the school	Castanet is clicked three times and adult raises their hand and waits. Students: Hear clicks, stop, turn, listen. <ul style="list-style-type: none"> Stop what you are doing Turn your attention to the person who clicked (who has their hand up) Listen for their message 	Stop, turn, listen. <i>Good stop, turn and listen, Team!</i>
Entering a space/ room.	When entering any room/ office	Student will knock and wait for adult acknowledgement. Student will enter.	Knock, wait, acknowledge (adult), enter. <i>I like the way you knocked and waited!</i>
Rocky's Rows: Lining Up and Transitioning	Lining up Moving around school	Students line up in two straight rows. Allocated leaders at the front of each row. Teacher at the back of the rows to see the whole class. Class moves around the school, staying together, with quiet voices.	Two rows Leaders at the front Teacher at the back Keep together Quiet voices
Morning Arrival	When gates open: students enter school at 8.15am	Walk straight to your classroom Water bottle on trolley, zip up bag, bag on bag racks Go to the toilet Line up in Rocky's Rows	Walk straight to classroom Unpack, Zip and Rack Toilet Rocky's Rows
End of Day	2.25pm	Class ensures floor is clear of litter. Areas of the room are neat, tidy and organised. Chairs are stacked. Bags are packed and zipped up ready for departure. <i>Check: The bag rack is empty</i>	Floor clear Room tidy Chairs stacked Bags packed
Zones Check In	When entering learning space	(Hat in bag and zip up bag) Student line up in Rocky's Rows. Teacher greets each student at the door and: <ul style="list-style-type: none"> Watches/ listens to check in Encourages students to check in Follows up with students who identify as blue, yellow or red 	(Hats away) Line Up Enter respectfully Check in
Play Time (Exiting and Playing)	When students exit learning area and during play at both breaks	Hats on heads Walking on hard surfaces to chosen play area Playing respectfully with each other First Bell will signal for students to pack up and start moving to Eating Area Second Bell will signal start of Eating Time	Hat on head Walking on hard surfaces Respectful interactions First Bell: Pack up and move to Eating Second Bell: Eating time
Eating Time	During eating time for both breaks	Collect lunch box and water bottle Choose a spot to sit calmly in the Eating Area Eat your own brain food first. Save a snack for second break. Rubbish in the bin, as we go. Find help (with manners) when you need it	Lunchboxes and water bottles Sitting calmly with friends Brain food first Save a snack Rubbish in the bin Move on the bell
Discovery Centre Visit	During Discovery Centre lessons and play times	Rocky's Rows Enter respectfully: hats off Mark and return to spot: <ul style="list-style-type: none"> Students take a marker from the marker cards, slot into shelf where book is, take book and read quietly Students take book back to marker, slot book back in, remove marker and take marker back to the marker box 	Rocky's Rows Enter respectfully Mark and return to spot Inside voices Return your book Choose your new book Line up to borrow Books in borrowing bags
Parade Time	Weekly parades or events in school hall	Enter in Rocky's Rows Sit in our area Quiet voices until we hear the castanets Stop, turn and listen when we hear the castanets Voices off Stand up when asked Clap with respect: in time with others, same volume, same length of clapping, no cheering	Rocky's Rows Sit in our area Quiet voices Stop, turn and listen Voices off Stand up when asked Clap with respect